

**GROWTH SCRUTINY COMMITTEE
AGENDA**

Wednesday 27th March 2019 at 1000 hours in the Council Chamber, The Arc, Clowne

Item No.		Page No.(s)
	PART 1 – OPEN ITEMS	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the Minutes of a meeting held on 27 th February 2019.	3 to 5
5.	To approve the Minutes of an Extraordinary meeting held on 19 th February 2019.	6 to 7
6.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	8 to 12
7.	Review of Income Generation – Executive Response.	13 to 23
8.	Scrutiny Committee Work Programme 2018/19.	24 to 29

GROWTH SCRUTINY COMMITTEE

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on 27th February 2019 at 1000 hours.

PRESENT:-

Members:-

Councillor J. Wilson in the Chair

Councillors A. Anderson, P. Barnes, G. Buxton, T. Connerton, K. Reid and D.S. Watson.

Officers:- K. Drury (Information, Engagement & Performance Manager), J. Wilson (Scrutiny and Elections Officer) and A. Bluff (Governance Officer).

0723. APOLOGIES

Apologies for absence were received on behalf of Councillors T. Alexander, M. Dixey and S. Statter.

0724. URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

0725. DECLARATIONS OF INTEREST

There were no declarations of interest.

0726. MINUTES – 23RD JANUARY 2019

Moved by Councillor K. Reid and seconded by Councillor A. Anderson

RESOLVED that the Minutes of a Growth Scrutiny Committee held on 23rd January 2019 be approved as a true record.

0727. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Committee considered the List of Key Decisions and items to be considered in private document.

GROWTH SCRUTINY COMMITTEE

Moved by Councillor K. Reid and seconded by Councillor T. Connerton
RESOLVED that the List of Key Decisions and Items to be considered in private document be noted.

0728. CORPORATE PLAN TARGETS PERFORMANCE UPDATE – OCTOBER 2018 TO DECEMBER 2018 (QUARTER 3 – 2018/19)

Committee considered the Quarter 3 (October 2018 to December 2018) performance outturn for Corporate Plan targets, which sat under the ‘unlocking our growth potential’ corporate aim, as of 31st December 2018.

Out of the 14 targets, 8 were on track, 5 had been achieved previously, G02, G04, G06 G07 and G14 and 1 target was flagged as an ‘alert’, G11.

The Information, Engagement & Performance Manager advised the meeting that with regard to G11 - *Through a programme of targeted refurbishment, bring 15 empty private sector properties back into use per annum*, the target had been reduced to 10 empty private sector properties. To date 4 long term empty properties had been brought back in to use and although it was disappointing that the target of 15 would not be met by March 2019, the target had been a huge success in other ways as 14 units of accommodation had been created out of the 4. Further, a Landlord forum had been established and the Council was now holding quarterly events that would focus on different topics that affected Landlords. The most recent forum focused on Universal Credit. This was attended by 15 Landlords and was an opportunity for them to understand how Universal Credit affected them and also to help prevent homelessness and encourage tenancy sustainment in the Private Rented Sector.

With regard to target G05 – *Through the Bolsover North East Derbyshire LEADER Approach collectively support the creation of 65 sustainable jobs in the combined programme area by December 2020*, a Member queried how many of the 10 full applications, which were in the appraisal process were in the Bolsover District. The Information, Engagement & Performance Manager agreed to seek this information from the relevant officer and report back to Members.

With regard to G 13 – *Work with partners to deliver an average of 20 units of affordable homes each year*, a Member queried if these properties were bought by people who needed them rather than private landlords who purchased them and then rented them out. The Information, Engagement & Performance Manager advised the meeting that this target was about affordability of properties for sale and rent but the Council had no control over who rented or purchased properties that did not belong to the Council.

Moved by Councillor K. Reid and seconded by Councillor A. Anderson
RESOLVED that the report be noted.

The Information, Engagement & Performance Manager left the meeting.

GROWTH SCRUTINY COMMITTEE

0729. SCRUTINY COMMITTEE WORK PROGRAMME 2018/19

Committee considered their Work Programme for the remainder of 2018/19.

The Scrutiny and Elections Officer advised the meeting that she would be emailing a Scrutiny Work Programme Guide to Members which contained a form for Members to submit topic suggestions/ideas for review by the Committee for 2019/20.

Members were advised that the Scrutiny Conference would be held in June 2019.

Moved by Councillor K. Reid and seconded by Councillor A. Anderson
RESOLVED that the Work Programme be noted.

The meeting concluded at 1030 hours.

GROWTH SCRUTINY COMMITTEE

Minutes of an Extraordinary meeting of the Growth Scrutiny Committee of the Bolsover District Council held in Committee Room 2, The Arc, Clowne on Tuesday 19th February 2019 at 1300 hours.

PRESENT;-

Members:-

Councillor J. Wilson in the Chair

Councillors K. Reid, and T.J. Connerton.

Officers:-

J. Wilson (Scrutiny and Elections Officer), D. Stanton (Governance Officer - NED), L. Robinson (Finance Assistant).

0685. APOLOGIES

Apologies for absence were received from Councillors T. Alexander, A. Anderson, P. Barnes, M. Dixey, S. Statter, B. Watson and G. Buxton.

0686. DECLARATIONS OF INTEREST

There were no declarations of interest.

0687. REVIEW OF INCOME GENERATION

The Committee considered a report from the Chair of Growth Scrutiny Committee, presented by the Scrutiny and Elections Officer, which outlined the completed report for the recent Review of Income Generation.

The Committee had put together 11 recommendations which would assist the Council in identifying new investments and mechanisms for income generation. It was hoped that the recommendations set out in the review would help the Council move forward with new approaches to income generation, and identify improvements to the management of existing assets to create further income sustainability.

Members noted that some amendments were to be made to 1.1 and 1.2 of the cover report prior to submission to Executive, and that due to some financial inaccuracies section 5.2 of the report was available to Members in the form of a new handout. The Committee reiterated that they would like to see a year on year comparison of leisure facility use demonstrated in the report, rather than a previous to modern day general increase.

GROWTH SCRUTINY COMMITTEE

Members discussed the wording of recommendation 1.8 of section 2 of the report. A consensus was reached, and whilst Members thanked officers for their advice, they wished for their original recommendation to remain.

Moved by Councillor K. Reid and seconded by Councillor T.J. Connerton.

RESOLVED that (1) the recommendations of the review outlined in section 2 of the attached report be endorsed, however, with an amendment to recommendation 1.6 of section 2 of the report,

“That the Corporate Marketing Strategy is refreshed to reflect a revised approach to marketing the commercial services of the Council”, is replaced with;-

“That a Corporate Marketing Strategy is produced to reflect a revised approach to marketing the commercial services of the Council.”

(2) the report be submitted to Executive for approval in accordance with the Scrutiny Committee Terms of Reference – Part 3.6 (10) of the Constitution,

(3) that following approval by Executive, monitoring of the recommendations by Committee takes place over a twelve month period via the PERFORM system with an update report to Committee at the end of the monitoring period.

(Scrutiny and Elections Officer)

The meeting concluded at 1320 hours.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 1st March 2019

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader
Councillor M. Dooley
Councillor S.W. Fritchley
Councillor H.J. Gilmour
Councillor D. McGregor – Deputy Leader
Councillor B.R. Murray-Carr
Councillor M.J. Ritchie
Councillor B. Watson

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the

Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The dates for meetings of Executive for 2018/19 are as follows:

2019 - 1st April

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Business Growth Fund	Executive	1 st April 2019	Report of Councillor Mary Dooley; Portfolio Holder – Partnerships and Transformation	Joint Head of Partnership and Transformation	Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt Paragraph 3
Combined Heat & Power Investment	Executive	1 st April 2019	Report of Councillor Brian Watson; Portfolio Holder - Finance & Resources and Sustainable Energy	Joint Head of Partnership and Transformation	Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt Paragraph 3
Award of contract for roofing for Council properties	Executive	1 st April 2019	Report of Councillor Hilary Gilmour; Portfolio Holder - Housing and Community Safety	Joint Head of Housing and Community Safety.	Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session

**SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Bolsover District Council

Growth Scrutiny Committee

27th March 2019

Review of Income Generation – Executive Response

Report of the Chair of Growth Scrutiny Committee

This report is public

Purpose of the Report

- To present Executive's Response to the Review of Income Generation to Growth Scrutiny Committee.

1 Report Details

- 1.1 The Growth Scrutiny Committee agreed to undertake a Review of Income Generation, as part of the 2017/18 work plan following consideration of a range of topics suggested at the Annual Scrutiny Conference.
- 1.2 While the Committee agreed the scope of this review early in the municipal year 2017/18, due to changes in staffing internally the review did not progress as planned. As a result we further refined the scope in January 2018, which allowed us to re-focus on assessing how we had generated Income to date and identify new ways of increasing income to the Authority. Due to the changes during 2017/18, Members agreed to continue the review in to 2018/19, to ensure a full investigation was completed.
- 1.3 The aims of the review were:
- to consider what has already been done to generate income
 - to consider what other authorities have done to generate income
 - to make recommendations on ways for the authority to generate income
- 1.4 There were a number of areas of investigation that have ultimately been subsumed in to the Transformation Plan 2018. Members acknowledge that there will now be a specific route for delivery of these initiatives, via the Transformation Governance Group, and urge those involved to look at the initiatives we have identified as a priority for further exploration over the next twelve months.
- 1.5 The Committee submitted 11 recommendations which will hopefully assist the Council in identifying new investments and mechanisms for income generation.

- 1.6 This report acknowledges Executive's response to the Review recommendations and advises Committee to commence a period of Post-Scrutiny Monitoring to ensure effective implementation of the approved recommendations.

2 Conclusions and Reasons for Recommendation

- 2.1 Members are required to make their report and findings public, in accordance with Part 4.5.17(3) of the Constitution.
- 2.2 Committee is required to monitor implementation of their recommendations in accordance with Part 3.6(2) of the Constitution.

3 Consultation and Equality Impact

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 3.2 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.

4 Alternative Options and Reasons for Rejection

- 4.1 Committee is required to monitor implementation of their recommendations in accordance with Part 3.6(2) of the Constitution and as such the report cannot be rejected.
- 4.2 That Members note Executive's response to the review recommendations and agree to review progress on the approved recommendations. A progress report will be submitted in twelve months' time, with any exceptions to expected delivery highlighted.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 None from this report. Any future investments and service/staffing changes would be subject to separate approval via Executive or Delegated Decision, subject to the level of finance required. A number of initiatives identified will be considered as part of the Transformation Plan 2018.

5.2 Legal Implications including Data Protection

- 5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added to/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

5.3 Human Resources Implications

5.3.1 None directly from this report.

6 Recommendations

6.1 That Members note Executive’s Response to the Review of Income Generation.

6.2 That Members make its report and findings public, in accordance with Part 4.5.17(3) of the Constitution.

6.3 That Officers monitor progress on the recommendations and report in twelve months’ time highlighting exceptions to delivery.

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC:</i> <i>Revenue - £75,000</i> <input type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/> <i>NEDDC:</i> <i>Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	<p>No</p>
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	<p>No</p>
<p>Has the relevant Portfolio Holder been informed</p>	<p>Yes</p>
<p>District Wards Affected</p>	<p>N/A</p>
<p>Links to Corporate Plan priorities or Policy Framework</p>	<p>Aim: Unlocking our Growth Potential Priorities: Supporting Enterprise; Unlocking Development Potential; Enabling Housing Growth</p> <p>Aim: Transforming Our Organisation Priorities: Making the best use of our assets; Ensuring financial sustainability and increasing revenue streams</p>

8 Document Information

Appendix No	Title
1.	Review of Income Generation – Action Plan
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
All documents related to the Review of Income Generation. Please contact Scrutiny & Elections Officer where further information is required.	
Report Author	Contact Number
Joanne Wilson, Scrutiny & Elections Officer	2385

Report Reference –

EXECUTIVE RESPONSE TO RECOMMENDATIONS OF SCRUTINY REVIEW

Title of Review:	Review of Income Generation		
Timescale of Review:	September 2017 – January 2019.	Post-Monitoring Period:	12 months commencing March 2019. Interim report due September 2019.
Date agreed by Scrutiny:	February 2019.	Date agreed by Executive:	March 2019.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
GSc17-19 1.1	That a feasibility study is considered in relation to the replication of The Tangent 'model' at other sites within the District, for both the generation of additional rental income and provision of additional support to the SME sector.	Additional provision for the SME sector within the District resulting in increased NNDR, employment and training opportunities.	March 2020	Joint Head of Property & Commercial Services	Officer time. Potential to deliver via Transformation Plan 2018.	Timescales look achievable. The Council may have to purchase land, which is not a barrier but an added cost.	Recommendation Approved.
GSc17-19 1.2	That a feasibility study is considered in relation to the development of a dedicated conference/civic function facility, for the generation of additional income (both rental and return on investment).	Additional income from rental income, civic events and return on investment. Improved community facilities	March 2020	Joint Head of Property & Commercial Services	Officer time. Potential to deliver via Transformation Plan 2018.	We have two sites, The Arc and The Tangent. The suggestion would be to review these sites first.	Recommendation Approved.
GSc17-19 1.3	That the Transformation Governance Group give due consideration to the schemes suggested by Leisure and others in relation to potential Leisure developments/ investments at Pleasley Vale and the	Increased income generation; further; improvements to health and wellbeing offer to residents	March 2020	Joint Head of Partnerships & Transformation/ Leisure Operations Manager	Officer time. Potential to deliver via Transformation Plan 2018.	Officers acknowledge Members ideas for development and will take this on board when developing plans for submission to	Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
	surrounding area, which have been put forward as an option for delivery in the revised Transformation Programme.	and customers; increased tourism footfall and overnight stays.				the Transformation Governance Group.	
GSc17-19 1.4	That the feasibility of a permanent Business Improvement/Engagement post be considered to further secure the future growth of the PVOAC site, in line with other Business Improvement posts within Leisure Services.	Increased income generation to ensure site remains self-financing and further sustainability to the future of the site.	March 2020	Joint Head of Partnerships & Transformation/ Leisure Operations Manager	Officer time Leisure staffing budget – could be self-financing from increased business generated.	Officers acknowledge Members ideas for development and will take this on board when developing plans for submission to the Transformation Governance Group, in conjunction with recommendation 1.3.	Recommendation Approved.
GSc17-19 1.5	That the feasibility of a permanent post for Extreme Wheels covering business improvement and volunteering be considered, pending analysis of the achievements via the temporary post.	Maintaining increased income and engagement levels, further expanding the profile of the service.	March 2020	Joint Head of Partnerships & Transformation/ Leisure Operations Manager	Officer time Requires mainstream staffing budget or extension of grant funding.	Current funding is secured to the start of Sept 2019. The process for securing continuation funding will start in June 2019 to	Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
						ensure current programmes have a smooth transition in their current form.	
GSc17-19 1.6	That a Corporate Marketing Strategy is produced to reflect a revised approach to marketing the commercial services of the Council.	Improved coordination to marketing of Council services, leading to increased income generation.	March 2020	Communications, Marketing & Design Manager	Officer time	We do not have a Marketing Strategy currently, more a Media Pack that outlines what we have available in terms of placing adverts, sponsorship opportunities and hiring rooms. We also have an Advertising and Sponsorship Policy and both these documents need updating to reflect the new Transformation Programme.	Recommendation Approved.
GSc17-19 1.7	That the feasibility of the initiative proposed with the Transformation Plan 2018 for a 'Services Pack', being	Increased income generation, improved	March 2020	Joint Head of Corporate Governance & Monitoring	Officer time	Awaiting outcome of Services Review through Transformation	Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
	taken forward as a priority – to include Parishes/VCS organisations; residents and businesses.	coordination to marketing of Council services.		Officer/ Communications, Marketing & Design Manager		Governance Group, before any work can commence on this.	
GSc17-19 1.8	That Executive considers a more targeted approach is taken to the marketing of our services, with the creation of an additional resource – a Commercial/Marketing Officer, with a specific remit for co-ordinating income generation via services to residents/businesses.	Increased income generation, improved coordination to marketing of Council services.	March 2020	Joint Head of Partnerships & Transformation/ Joint Head of Corporate Governance	Officer time, feasibility study/business case for post, staffing budget (explore self-financing options)	Members' comments have been taken on board. Given the current initiative in the Transformation Plan 2018 to complete a programme of service reviews, a preferred option would be to review existing resources in the first instance. This may result in a new post but may also lead to revised delivery from existing resources.	Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
GSc17-19 1.9	That Budget Scrutiny Committee give due consideration to future revisions to the Treasury Management Strategy (as required by the Budget & Policy Framework) and ensure that the new Corporate Investment Strategy is sufficient to allow the Authority to generate the required return on investments.	That the Strategies adopted by the Authority remain fit for purpose and compliant.	May 2019 onwards	Head of Finance & Resources/ Scrutiny & Elections Officer	Officer/ Member time	Agreed. The Strategies will be considered by the Committee on an annual basis unless changes are required more frequently.	Recommendation Approved.
GSc17-19 1.10	That the Transformation Governance Group considers the initiative within the Transformation Plan 2018, to develop the overnight stay offer within the District, as a priority for further feasibility/development planning.	Increased capacity for overnight stays, increased tourism footfall, potential income generation if progressed as an investment opportunity.	March 2020	Joint Head of Property & Commercial Services	Officer time. Potential to deliver via Transformation Plan 2018.	Identification of an end user/operator should be the first stage in the process. Without an operator the overnight stay offer will be difficult to deliver. This may be something that can be considered as part of Leisure's facility at Pleasley Vale.	Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
GSc17-19 1.11	That the Transformation Governance Group considers the initiatives from Housing & Community Safety and Others in relation to Private Rents and residential property within the Transformation Plan 2018, as a matter of priority for feasibility and implementation.	Increased income generation, improved quality of private rented sector.	March 2020	Joint Head of Housing & Community Safety	Officer time. Potential to deliver via Transformation Plan 2018.	The aim is to develop sites that are considered unsuitable for open market sale, ensuring development of underused land and an increase in properties for the private rented sector. This would require the creation of a wholly owned company. This could also incorporate purchase of individual properties via auction to add to the private rented stock created via the company.	Recommendation Approved.

Bolsover District Council
Growth Scrutiny Committee

27th March 2019

Scrutiny Committee Work Programme 2018/19
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Report of the Scrutiny & Elections Officer

This report is public

Purpose of the Report

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2018/19.

1 Report Details

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2018/19 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes will be submitted agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.

2 Conclusions and Reasons for Recommendation

- 2.1 This report sets the formal Committee Work Programme for 2018/19 and the issues identified for review.
- 2.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Corporate Plan Ambitions.
- 2.3 Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

3 Consultation and Equality Impact

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 3.2 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 3.3 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

4 Alternative Options and Reasons for Rejection

- 4.1 There is no option to reject the report as Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 None from this report.

5.2 Legal Implications including Data Protection

- 5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added to/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

5.3 Human Resources Implications

- 5.3.1 None from this report.

6 Recommendations

- 6.1 That Members note this report and the Programme attached at Appendix 1. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><i>BDC: Revenue - £75,000 <input type="checkbox"/></i> <i>Capital - £150,000 <input type="checkbox"/></i></p> <p><i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i> <i>Capital - £250,000 <input type="checkbox"/></i></p> <p><input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	No
<p>Has the relevant Portfolio Holder been informed</p>	N/A
<p>District Wards Affected</p>	All
<p>Links to Corporate Plan priorities or Policy Framework</p>	All

8 Document Information

Appendix No	Title
1.	Work Programme 2018/19
<p>Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
<p>Previous versions of the Committee Work Programme.</p>	
Report Author	Contact Number
Joanne Wilson, Scrutiny & Elections Officer	2385

Report Reference –

Growth Scrutiny Committee

Work Programme 2018/19

Vision: To enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District

Corporate Aim: Unlocking our Growth Potential

Formal Items – Report Key

Performance Review	Policy Development	Policy/Strategy/ Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
30 th May 2018	Part A – Formal	<ul style="list-style-type: none"> Agreement of Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Scoping of Review Work 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Review of Income Generation – Draft Final Report 	Scrutiny & Elections Officer
27 th June 2018	Part A – Formal	<ul style="list-style-type: none"> Growth Strategy Update Q3 & Q4 2017/18 and Growth Performance Indicators Q3 & Q4 2017/18 (Deferred Item from 30.05.18) 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work – Review of Income Generation 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Training Session – Analysis/Evidence Interpretation Skills 	Monitoring Officer/Legal Team
25 th July 2018	Part A – Formal	<ul style="list-style-type: none"> Draft Local Enforcement Plan (Planning) 	Planning Manager
		<ul style="list-style-type: none"> Growth Strategy Update (Presentation) 	Joint Head of Economic Development/ Housing Strategy & Growth Manager

Date of Meeting	Items for Agenda		Lead Officer
		<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work – Review of Income Generation (Approaches to Investment) 	Scrutiny & Elections Officer
5th September 2018	Part A – Formal	<ul style="list-style-type: none"> Quarter 1 – Performance Update 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer
3rd October 2018	Part A – Formal	<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer
31 October 2018	Part A – Formal	<ul style="list-style-type: none"> Quarter 2 – Performance Update 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer
28th November 2018	Part A – Formal	<ul style="list-style-type: none"> Growth Strategy Update Q1 & Q2 2018/19 and Growth Performance Indicators Q1 & Q2 2018/19 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer
23rd January 2019	Part A – Formal	<ul style="list-style-type: none"> Update on Sustainable Community Strategy 2006-20 	Partnership Team
		<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review work – Review of Income Generation (Final Draft) 	Scrutiny & Elections Officer
<u>Extraordinary Meeting</u> 19th February 2019 1:00PM	Part A – Formal	<ul style="list-style-type: none"> Review of Income Generation – Approval of Final Report 	Scrutiny & Elections Officer
27th February 2019	Part A – Formal	<ul style="list-style-type: none"> Quarter 3 – Performance Update 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
	Part B – Informal	<ul style="list-style-type: none"> • CANCELLED 	Scrutiny & Elections Officer
27th March 2019	Part A – Formal	<ul style="list-style-type: none"> • Review of Income Generation – Executive Response 	Chair/Scrutiny & Elections Officer
		<ul style="list-style-type: none"> • Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> • CANCELLED 	Scrutiny & Elections Officer
24th April 2019	Part A – Formal	<ul style="list-style-type: none"> • Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> • CANCELLED 	Scrutiny & Elections Officer